

**Jasper County Board of Commissioners Work Session Minutes  
September 7, 2010  
5:00pm**

Commissioners present: Chairman Charles Hill, Vice-Chairman Carl Pennamon,  
Commissioner Alan Cox, Commissioner Mary Patrick,  
Commissioner Jack Bernard

Staff present: County Manager Greg Wood, County Attorney James Alexander,  
County Clerk Betty Moon

Minutes prepared by: Betty Moon

Pledge of Allegiance

Invocation:

Chairman Hill calls the meeting to order.

**Agenda:**

Motion by Commissioner Patrick to approve the agenda with additions of # 1 Merry Faulkner-Five Year History and # 7 Executive Session. Seconded by Commissioner Cox. Yes-Vote-Commissioners Patrick, Cox, Pennamon, Bernard. No-Vote-Commissioner Hill. Motion Carried.

**Merry Faulkner-Five Year History:**

Mrs. Faulkner apologized for the wrong date being on the Five Year History. The State would not approve the digest with the wrong date on it. What this means is, we will have to re-advertise the Five Year History and set a date for this to come before the commission. After discussion, it was agreed to set a meeting for September 23<sup>rd</sup> at 6:00pm

**Off-System Safety Enhancement Grant Report-William Brown:**

Mr. Brown gave the commissioners a lot of good information. He stated there are 27 roads for striping, about 100 miles. Signs are being put up, but not correctly. Sometimes there are 2 signs in one place. The county is having to pick up the signs they take down. The contract was not written very well for the county. Commissioner Patrick stated you mentioned 27 roads are to be striped, that is not true, all paved roads were to be striped. After much discussion, the board feels Mr. Brown and his men can do a better job with the signs and place them in the correct location. The board is considering cancelling the engineer and striping/sign contract.

**Inmate Medical Program-County Manager Greg Wood**

Mr. Wood stated inmate medical fees will be paid by Blue Cross network discounted rate (50-62.5%) Blue Cross bills the county for the amount of this discounted rate and charges a 13.5% administrative fee. The county can opt out at any time. No monthly enrollment fee or premium.

**Road Damage Ordinance-Raymond Rogers:**

Mr. Rogers stated this came from a model from ACCG. I made no changes to it. The commissioners after reviewing had a couple of changes. Sec50-112 ( c ) take out (not to exceed) a fine of \$500.00 per day. ( d ) take out (have the authority to) The board agreed to place this on the mid-month agenda as a First Reading.

**Ordinance Amending Code of Ordinances Appendix A, Article 4, to Revise the Standards for Installation of Pre-Owned Manufactured Homes: Raymond Rogers:**

Mr. Rogers stated our ordinance stated mobile homes 7 year and older are not allowed in the county. State Law states we cannot restrict mobile homes for age of mobile home. Mr. Wood stated due to public health and safety we should have the say on this issue. We will have to drop the age on mobile homes in our ordinance. The board felt the P&Z Commission needs to review our ordinance very carefully. The board agreed to have the First Reading at the next mid-month meeting.

**Landfill Methane Notice of Deficiencies-Ken Tillman:**

Mr. Tillman stated we have methane in a couple of wells and this will not be a problem to correct. This happens from time to time and you will have this in a landfill. A trench will be near these wells where methane gas can be collected. In the Trench there will be a series of PVC vent pipes equipped with ventilators. This ventilation system draws the methane gas out from the subsurface to help minimize risk of injury etc.

Motion by Commissioner Bernard to go into executive session. Seconded by Commissioner Patrick Passed Unanimously.

Motion by Commissioner Cox to come out of executive session. Seconded by Commissioner Bernard. Passed Unanimously.

Motion by Commissioner Bernard to adjourn the Work Session. Seconded by Commissioner Cox. Passed Unanimously.

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Charles Hill, Chairman

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Betty Moon, County Clerk

**Jasper County Board of Commissioners Regular Meeting Minutes**  
**September 7, 2010**  
**6:30pm**

Commissioners present: Chairman Charles Hill, Vice-Chairman Carl Pennamon  
Commissioner Mary Patrick, Commissioner Jack Bernard  
Commissioner Alan Cox

Staff: County Attorney James Alexander, County Manager Greg Wood, County Clerk  
Betty Moon

Minutes prepared by: Betty Moon

Call to Order

Pledge of Allegiance

Invocation:

**Approval of Agenda:**

Motion by Commissioner Bernard to approve the agenda with additions under New Business-Item # 1-Hiring County Manager, Item # 2-New Tax Levy, Item # 3-Overtime Policy Discussion, Item # 4-CIS Contract Agreement. Seconded by Commissioner Patrick. Passed Unanimously.

**Approval of Minutes:**

Motion by Commissioner Bernard to approve the minutes of August 16<sup>th</sup>, 2010 Board Work Session. Seconded by Commissioner Cox. Passed Unanimously.

Motion by Commissioner Bernard to approve the minutes of August 16, 2010 Called Board Meeting. Seconded by Commissioner Cox. Passed Unanimously.

Motion by Commissioner Bernard to approve the minutes of August 26, 2010 Special Budget Meeting. Commissioner Bernard stated I would like specific mention of the fact that under discussion collection of taxes that were collected by the tax commissioners, we are running 90 to 92% in tax collection verses 95% for the State and 98% for Newton County, costing us millions of dollars a year, hundreds of thousands of dollars a year due to lacks tax collection. Seconded by Commissioner Cox. Passed Unanimously.

Motion by Commissioner Pennamon to approve the minutes of August 26, 2010 Special Millage/Tax Levy Meeting. Seconded by Commissioner Bernard. Passed Unanimously.

**Hiring County Manager:**

Motion by Commissioner Bernard that we hire the county manager per the letter provided to him. Seconded by Commissioner Cox. Passed Unanimously. (See attached letter)

**Tax Levy:**

Motion by Commissioner Pennamon we re-advertise the (5) year Tax History beginning this week for the next 2 weeks and hold a new Tax Levy on the 23<sup>rd</sup> of September at 6:00pm due to a misprint of a date that was on the original Tax Levy. Seconded by Commissioner Bernard. Passed Unanimously.

**Overtime Policy:**

Motion by Commissioner Patrick that we direct the county manager to review the original Overtime Policy that was in effect about February 2009, not allow any overtime unless it is pre-approved or due to an emergency, if any overtime allowed will take comp time within the same pay period or by the end of the next pay period. Managers take comp time, not overtime. Animal Control to work 8 to 5, no nights or week-ends unless it's determined to be an emergency. Seconded by Commissioner Bernard. Passed Unanimously.

**CIS Contract:**

Motion by Commissioner Pennamon we direct our county manager to cease the working relationship between Jasper County and CIS on our road signage effective immediately and that all transactions end as of this date. Seconded by Commissioner Patrick. Passed Unanimously.

Motion by Commissioner Cox that the county manager and director of Public Works will review the present invoices on the road striping and signage for accuracy, quality, progress and completion before being paid. Seconded by Commissioner Patrick. Passed Unanimously.

Commissioner Patrick asked "Why are we still getting bills from CIS on Pitts Chaple Road when it has been open for some time?" I would like for that to be looked into.

**Logging Ordinance-Second Reading:**

Motion by Commissioner Bernard to approve the Logging Ordinance as presented to us. Seconded by Commissioner Cox. Passed Unanimously.

**Budget Amendments:**

**2010 Budget Amendments (EMA, 911 & Fire Fund Adjustments) Presented by Greg Wood County Manager.**

Mr. Wood presented the amendments is to increase the EMA Salary by \$6,900, to increase the Fire Salary by \$6,200 and the remaining \$6,500 to be added to contingency in general fund.

Motion by Commissioner Pennamon to amend the EMA, Fire and 911 Budget as described by the county manager. Seconded by Commissioner Bernard. Yes-Vote-Commissioners Pennamon, Bernard, Hill. No-Vote-Commissioner Patrick. Abstained-Commissioner Cox. Motion Carried.

**Budget Amendments for Sheriff's Department-Jail:**

Sabrina Cape informs the board she worked with the sheriff to come up with the \$77,000 needed for food at the jail. From the sheriff's salaries \$35,000, attorney fees \$2,000, contractual services \$2,000 for a total of \$39,000 plus \$38,000 from general fund contingency/Fund Balance. Commissioner Patrick stated this was to come out of the sheriff's budget, that was what the motion was.

Motion by Commissioner Pennamon to approve this budget amendment for the Sheriff's Department/Jail. Seconded by Commissioner Hill. Yes-Vote-Commissioners Pennamon, Hill. No-Vote-Commissioners Patrick, Cox, Bernard. Motion fails.

**Budget Amendment 2010:**

An accident occurred which totaled a 2007 dump truck and insurance proceeds were received in the amount of \$59,000. 2007 Mack Tandum Dump 220, 1M2AG11C67M055484. Increasing revenue by \$59,000 and increasing capital outlay expenditures for PWD. Motion by Commissioner Patrick to accept the \$59,000 insurance proceeds and put that money back into the PWD budget for re-purchase of a used dump truck. Seconded by Commissioner Bernard. Passed Unanimously.

Motion by Commissioner Bernard I move we adopt the budget amendments for fiscal year 2010 with the departmental budget reduction as listed on the resolution. Seconded by Commissioner Patrick. Yes-Vote-Commissioners Bernard, Patrick, Hill, Cox. Abstaining-Commissioner Pennamon. Motion Carried.

**Budget Discussion:**

Commissioner Patrick stated while signing check she found invoices did not have the stamp that shows the line item to pay this invoice had funds. Constitutional Officers have overspent. Suggest balance of their budget, pull out payroll and give them a percentage of what is left for months left in the year. Utility bills-Senior Center, Recreation, etc should have this in their budget, not lumped into maintenance's budget. Much discussion on purchase orders and how to handle in the future. Motion by Commissioners Patrick that no checks to be written unless purchase order is approved and verified there is money in the budget. Seconded by Commissioner Bernard. Passed Unanimously.

*\*\* COMMISSIONER PATRICK LEFT MEETING.*

**Appointments:**

Appointment of Williams Brown to the Upper Ocmulgee River Resources, Conservation & Development Council. Motion by Commissioner Bernard we approve William Brown to be appointed to the Upper Ocmulgee River Resources, Conservation & Development Council. Seconded by Commissioner Pennamon. Passed Unanimously.

**Inmate Medical Program:**

Motion by Commissioner Bernard we approve the Sheriff to enter into an agreement with ACCG for Inmate Medical Administrative Services. Commissioner Cox seconded and amends motion for the chairman to sign this agreement also. Passed Unanimously.

**Sabrina Cape's Financial Agreement:**

The agreement stated one day a week for weeks of 9/13 9/20 9/27 for a fee of \$4,000 which includes travel. Motion by Commissioner Bernard we retain Sabrina Cape per the letter in our packet for the month of September, 2010. Seconded by Commissioner Cox. Passed Unanimously.

**General Comments:**

**Chuck Forsythe:** Inmate Medical Program

**Tamara Haase:** Tighter control all areas

**Carol McElhenny:** Tax collection lagging behind. Public Comments at beginning of meeting-Return.

Motion by Commissioner Bernard to adjourn. Seconded by Commissioner Cox. Passed Unanimously.