

Date: 9/20/2010

Minutes For: Regular Meeting

Jasper County Board of Commissioners Called Meeting Minutes

September 20, 2010

6:00pm

Commissioners present: Chairman Charles Hill, Vice-Chairman Carl Pennamon,

Commissioner Alan Cox, Commissioner Mary Patrick,

Commissioner Jack Bernard

Staff present: County Manager Greg Wood, County Attorney James Alexander

Betty Moon, County Clerk

Minutes prepared by: Betty Moon

Pledge of Allegiance

Invocation

Approval of Agenda:

Motion by Commissioner Bernard to approve with the addition under County Manager Items-

Invoices, Probate Court, Comp Time and defer the constructions items until all bids are in. Seconded by Commissioner Cox. Yes-Vote-Commissioners Bernard, Hill, Pennamon. Opposed-Vote-Commissioners Patrick, Cox. Motion Carried.

Approval of Minutes:

Motion by Commissioner Pennamon to approve the minutes of September 7, 2010 Board Work Session. Seconded by Commissioner Patrick. Passed Unanimously.

Motion by Commissioner Patrick to approve the minutes of September 7, 2010 Regular Board Meeting.

with correction to show Commissioner Patrick left the meeting after the budget session and before the appointments. Seconded by Commissioner Bernard. Passed Unanimously.

Tax Levy Meeting:

Motion by Commissioner Cox that we schedule the Tax Levy Meeting for September 30, 2010 at 5:00pm. Seconded by Commissioner Bernard. Passed Unanimously.

Resolutions:

Endorsement of the Northeast Georgia Plan for Bicycling and Walking:

Adopting the Northeast Georgia Plan for Bicycling and Walking

Motion by Commissioner Bernard to defer until some future date. Seconded by Commissioner Pennamon. Passed Unanimously.

Ordinances:

Road Damage Ordinance-First Reading:

Motion by Commissioner Bernard to approve the First Reading of the Road Damage Ordinance.

Seconded by Commissioner Cox. Passed Unanimously.

Ordinance Amending Code of Ordinances Appendix A, Article 4, to Revise the Standards

For Installation of Pre-Owned Manufactured Homes:

Discussion-Motion by Commissioner Bernard to approve the First Reading of the Ordinance Amending the Code of Ordinances of Jasper County, Georgia; Appendix A, Article 4. To Revise the Standards for Installation of Pre-Owned Manufactured Homes. Seconded by Commissioner Cox. Passed Unanimously.

G A Food Service, Inc-Senior Center:

Much discussion-Need to check on contract and see where we really are. Motion by Commissioner Patrick check with RDC to see if they will make up the difference in 3% increase, defer for the time.

Seconded by Commissioner Bernard. Passed Unanimously.

Retail Beer and Wine License-Zackery Phillips-Hillsboro, Georgia

Motion by Commissioner Bernard to approve issuance of Retail Beer & Wine License for Zackery Phillips. Seconded by Commissioner Cox. Passed Unanimously.

EMPG Response Recovery Grant (Siren, Etc)

Melissa Slocumb-EMA Director is requesting to be able to submit this application to expand our present weather siren-warning system by adding one radio weather siren to acquire and develop emergency notification call out system to replace the outdated and inoperable reverse 911 system. We will be able to give emergency notification to large population of our citizens as well as parts of Newton and Butts Counties. We will be able to notify all landlines and registered cellular phones in Jasper County within 10-20 minutes with capability to alert with voice and text messages for all types of emergencies.

In-kind match \$3,632.50 and cash match \$3,632.50. Discussion-Motion by Commissioner Bernard we approve the EMPG Grant with \$3,632.50 cash match. Seconded by Commissioner Cox. Yes-Vote-Commissioners Bernard, Cox, Hill. Opposed-Commissioners Patrick, Pennamon. Motion Carried.

Financial Report for LOST/SPLOST/General Fund:

Mr. Wood reviewed these reports with the board. Discussion.

Commissioners Items:

Cost Cutting Measures presented by Commissioner Patrick. (9 Items)

No overtime allowed. This was discussed in January 2009 and it was agreed; however there is no official vote recorded. Motion by Commissioner Patrick no overtime unless requested by department head and approved by the county manager and only in emergency situations. No department managers receive overtime. This does not pertain to EMA or 911. Seconded by Commissioner Bernard. Passed Unanimously.

Vehicle Policy. Current vehicle policy in place-passed January 20, 2009-No county vehicles taken home at night or on weekends other than emergency vehicles (emergency vehicle does not include PWD or Code Enforcement). Motion by Commissioner Patrick we enforce vehicle policy put in place January 20, 2009. Seconded by Commissioner Bernard. Passed Unanimously.

Mileage Reimbursement. Change the reimbursement from \$.50 per mile to \$.25 per mile. Currently travel to Atlanta and back is approximately 120 miles would equal \$60.00 reimbursement for mileage. Half that amount would still cover gas and other

expenses. Motion by Commissioner Patrick mileage reimbursement decreased from \$.50 a mile to \$.25 a mile. Fails for lack of a second.

Board members meeting pay. All board members that receive pay will receive \$50.00 per meeting instead of \$75.00 per meeting except for Board of Equalization whose meetings may last all day long. They will receive \$50.00 per one-half day meeting; \$75.00 for meetings lasting more than 4 hours. Motion by Commission Patrick as stated above except remove Board of Equalization which is under courts. This would include P&Z Board and Board of Assessors. Fails for lack of a second.

Water Coolers. Immediately remove all water coolers from county offices, not including Constitutional Officers offices. If they want to pay for water coolers, then that comes out of their budgets. So far this year we've paid Crystal Springs \$1,814 and Quench \$684. Last year we spent \$3,070 on Quench and \$1,396 on Crystal Springs. Motion by Commissioner Patrick Have Quench and Crystal Springs remove all water coolers from county offices and cease to pay for them. Seconded by Commissioner Bernard.

Yes-Vote-Commissioners Patrick, Bernard, Hill, Cox. Abstained-Commissioner Pennamon. Motion Carried.

Freeze on Purchasing.

Motion by Commissioner Patrick place a freeze on everything that can possibly be discretionary for rest of year. If it is absolutely not needed, there is a freeze on it and it can not be purchased. July 19, 2010 this was discussed, but we need to emphasize and vote with new county manager in place. Last vote was to let county manager decide on cost cuts. Seconded by Commissioner Bernard. Passed Unanimously.

Freeze on Salaries and Hiring:

Freeze on salary increases and hiring-including not replacing any employees that quits or is terminated until end of year. The board should be informed as to any new hiring in any department.(this does not include EMS) Commissioner Cox stated we're talking about reorganization in the finance department and Lorrie Smith is supposed to take over H.R. and rearrange the department, we voted on this. Motion by Commissioner Bernard to direct county manager to review county departments for FTE(full time employees) reductions and use benchmarks for constitution officers to cut their budget if necessary. Seconded by Commissioner Patrick. Yes-Vote-Commissioners Bernard, Patrick, Cox. Abstaining-Commissioner Hill, Pennamon. Motion Carried,

Notary

The notary fee has increased significantly (about 4 times as much). We have several people we pay notary fees for. Motion by Commissioner Patrick the county designate one person as notary and pay for one person's notary only. Seconded by Commission

Cox. Passed Unanimously. Note: If that person is not available, Probate, Clerk of Court, Tax Commissioner all have notaries in their office.

Purchase Orders/Checks.

On July 6, 2009 it was voted on 5-0 that if there was no purchase order, no check was to be cut. This was discussed and voted on at last meeting however to clarify-Motion by Commissioner Patrick Purchase Order must be submitted, checked for available money in budget and approved before checks are cut. Seconded by Commissioner Bernard. Passed Unanimously.

Surplus Inventory:

Will Brown, PWD reviewed the items attached in the packet for the commissioners. Motion by Commissioner Cox we declare items on the (4) sheets attached as surplus. Seconded by Commissioner Bernard. Passed Unanimously. Items on the truck Will Brown will call a salvage yard to sell them.

Authorization to sell on GovDeals.gov:

Mr. Wood explains that they will place these items under specific items with pictures, get the advertisement out and up on the website. The charge for this is 7.5% of purchase price, no shipping cost. Motion by Commissioner Bernard we authorize the chairman to sign the contract with GovDeals.gov. Seconded by Commissioner Patrick. Passed Unanimously.

Board Meeting Date Change for October 4, 2010:

Motion by Commissioner Bernard set the meeting date for October 7, 2010 at 6:00pm, if no Work Session meeting to start at 5:00p.m. Seconded by Commissioner Pennamon. Passed Unanimously.

Associated Staffing:

Mr. Wood informs the board that this item has no line item in the budget. This is being corrected.

Arthur Gordon-Comp Time:

Mr. Wood stated while Mr. Gordon was out on medical leave. His comp time was taken and used before his EIB. He is requesting the 56 hours be put back as comp time. Discussion-Mr. Wood is to look into this.

Probate Judge Budget:

Ms. Keller has some line items that are used up. She had (2) bills that could not be paid because of this.

Discussion-Motion by Commissioner Patrick no funds will be released out of the line item that is overspent; an adjustment has to be made from another line item in her budget into that line item. Seconded by Commissioner Cox. Passed Unanimously.

General Comments:

Skip Nowetner-Open records request concerning commissioners spending on meetings, mileage, etc.

Chuck Forsythe-Hoping this new siren is better than the one in Monticello. No Internal control of

purchase orders, line item budget, etc.

Kathy Mudd-Ask the board to proclaim September 26th as Mesothelioma Awareness Day.

Motion by Commissioner Bernard to modify the agenda to declare September 26, 2010 as Mesothelioma Awareness Day. Seconded by Commissioner Cox. Passed Unanimously.

Motion by Commissioner Bernard to declare September 26th, 2010 as Mesothelioma Awareness Day in Jasper County. Seconded by Commissioner Cox. Passed Unanimously.

Motion by Commissioner Bernard to adjourn. Seconded by Commissioner Cox. Passed Unanimously.

Charles Hill, Chairman

Betty Moon, County Clerk